

**Minutes
Planning Meeting
September 6, 2022**

The Village of Capitan Planning Board met in a Regular Meeting on Tuesday, September 6, 2022 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Basilio Castaneda (JR) called the meeting to order at 5:30 PM.

Roll Call: Basilio Castaneda (JR) – present, Dan Bolin – present, Peggy Wilson – present. Al Cavazos – Village Clerk, Donna Weekley – Administrative Assistant, Angela Autrey – Deputy Clerk/Court Clerk/Human Resources Clerk and Ron Lowrance – Mayor of Capitan were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda.

Dan Bolin made a motion to Approve the Agenda as presented. Peggy Wilson seconded the motion.

Roll Call: All were in favor. The motion carried.

Item #2 on the Agenda: Approval of the Minutes – August 2, 2022.

Dan Bolin made a motion to Approve the Minutes. Peggy Wilson seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: All were in favor. The motion carried.

Item #3 on the Agenda: Discussion/Action – Approve Recommendation of Application for Mobile/Manufactured Home at 102 Lynx – Brian Newell

Dan Bolin made a motion to Approve Recommendation of Application for Mobile/Manufactured Home at 102 Lynx. Peggy Wilson seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: Dan Bolin – yes, JR Castaneda – yes, Peggy Wilson – yes

Item #4 on the Agenda: Discussion/Action – Approve Recommendation of Application for New Construction at 147 Main Road – Carrol A. Durbin

Dan Bolin made a motion to Approve Recommendation of Application for New Construction at 147 Main Road. Peggy Wilson seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: Dan Bolin – yes, JR Castaneda – yes, Peggy Wilson – yes

Item #5 on the Agenda: Discussion/Action – Approve Recommendation of Application for an Addition at 107 Wanda Circle – Daniel H. Simmons

Discussion: Dan Bolin is concerned about a life safety issue on this property due to drainage issues. He wants to make sure someone looks at the property and it is safe. Angela Autrey said someone from the State did come in and look at the plans/property.

Continued Item #5 on the Agenda: Discussion/Action – Approve Recommendation of Application for an Addition at 107 Wanda Circle – Daniel H. Simmons

Dan Bolin made a motion to Approve Recommendation of Application for an Addition at 107 Wanda Circle with the condition that a licensed contractor do the work. Peggy Wilson seconded the motion.

Roll Call: Dan Bolin – yes, JR Castaneda – yes, Peggy Wilson – yes

Item #6 on the Agenda: Discussion/Action – Proper Use of Utility Easements – Pertaining to Ingress and Egress.

Discussion: Utility easements are for utility use and cannot be built on. Utility easements are not designed to provide ingress or egress to a property if utilities are under the easement. If a utility is under the easement, the easement can be dug up to address any issues with the utility.

Dan Bolin made a motion to Approve Proper Use of Utility Easements – Pertaining to Ingress and Egress. Peggy Wilson seconded the motion.

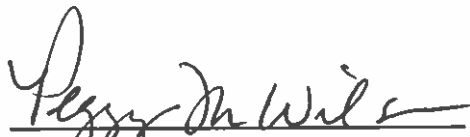
Roll Call: Dan Bolin – yes, JR Castaneda – yes, Peggy Wilson – yes

Adjournment:

JR Castaneda made a motion to adjourn. Peggy Wilson seconded the motion.

Roll Call: All were in favor. The motion carried.

The meeting adjourned at 5:40 PM


Basilio Castaneda (JR), Chairman



