

**Minutes
Planning Meeting
February 1st, 2022**

The Village of Capitan Planning Board met in a Regular Meeting on Tuesday, February 1st, 2022 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Diane Riska called the meeting to order at 5:30 PM.

Roll Call: Tracy Allred – not present, Dan Bolin – present, Diane Riska – present, Basilio Castaneda (JR) – not present, Peggy Wilson – present. Al Cavazos – Village Clerk and J. Leinneweber – Administrative Assistant were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda.

Peggy Wilson made a motion to Approve the Agenda. Dan Bolin seconded the motion.
All were in favor, motion carried.

Item #2 on the Agenda: Approval of the Minutes – November 2nd, 2021.

Peggy Wilson made a motion to Approve the Minutes – November 2nd, 2021. Dan Bolin seconded the motion.

Roll Call: All were in favor, motion carried.

Item #3 on the Agenda: Discussion/Action – Approve Recommendation of Application for New Construction at 422 W. 4th St. – Joseph & Elizabeth Montoya.

Discussion: The Board agreed that the site plan provided by the Montoya's showed that the placement of the building would encroach on the set-backs. They thought possibly the Montoya's could place a smaller greenhouse on the property that would comply with the Village's ordinances. The Board would have to review if the existing shop would have to come into compliance and be moved so it would no longer encroach on the setbacks, when or if the Montoya's turn in a new application for the greenhouse that complies with the ordinances.

Dan Bolin made a motion to Reject the Application for New Construction at 422 W. 4th St. – Joseph & Elizabeth Montoya due to Encroachment on the Setbacks. Peggy Wilson seconded the motion.

Roll Call: Diane Riska – yes, Dan Bolin – yes, Peggy Wilson - yes

Item #4 on the Agenda: Discussion/Action – Approve Recommendation of Application for Annexation at 8429 US Hwy 380 – Thomas & Lois Cunning and Chuck Cunning.

Discussion: Dan Bolin asked about the status of the water study that is to be completed. J. informed him that it has been partially funded to get it started but it has not been started yet. J. also advised the Board that this property has already been approved for extra-territorial water service by the Water Board, the Planning Board and the Board of Trustees. At the Trustee Meeting, Steve Osborn let the Board know that the property owners may apply for annexation.

Item #4 on the Agenda: Discussion/Action – Approve Recommendation of Application for Annexation at 8429 US Hwy 380 – Thomas & Lois Cunning and Chuck Cuning. (Continued)

Trustee Shearer was open to this due to the location of the property and annexation wouldn't change what has to be done to bring water service to the property.

Dan Bolin asked about water feasibility and the 40 Year Plan. The Board asked if the Trustees have considered this? J. replied that the Trustees are waiting for the new study to be completed.

Dan Bolin advised the Board that prior to any more annexations, after this, a thorough review of water availability be done to be sure the Village doesn't over extend itself with its water supply.

The Board requested that the Trustees get the water study started, its critical to have current information on the status of the Village's water supply.

Diane Riska asked that the latest 40 Year Plan be made available to the Planning Board for review at their next meeting.

The Board requested that Steve Osborn be available to go over the 40 Year Plan with them and let them know where the Village is in comparison to the Plan's projections.

Dan Bolin thought the Village's sewer system and its capacity should be reviewed and discussed with Steve as well.

Diane Riska made a motion to Approve Recommendation of Application for Annexation at 8429 US Hwy 380 – Thomas & Lois Cuning and Chuck Cuning with the Stipulation that the Notarized Signatures of Thomas Cuning & Lois Cuning on the Application include the Notary Stamp. Dan Bolin seconded the motion.

Roll Call: Diane Riska – yes, Dan Bolin – yes, Peggy Wilson - yes

Adjournment:

Dan Bolin made a motion to Adjourn. Peggy Wilson seconded the motion.

All were in favor

Diane Riska Adjourned the meeting at 5:45 PM.


Diane Riska
~~Tracy Alfred, Chairman.~~



5:30 PM

[illegible]