

**Minutes
Regular Meeting
July 14th, 2020**

The Village of Capitan Board of Trustees met in Regular session via Telephone Conference on Tuesday, July 14th, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Lowrance asked for a moment of silence and led the assembly in the Pledge of Allegiance.

Mayor Lowrance called the meeting to order at 4:35 PM.

Roll Call: Mayor Lowrance – present, Trustee Shearer – present, Trustee Johnson– present, Trustee Schmitz – present, Trustee Kearns – present. Laura McInnes – Village Clerk, Megan Holm – Finance Officer, J. Leinneweber – Administrative Assistant and Zack Cook – Village Attorney were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Shearer moved Approval of the Agenda. Trustee Schmitz seconded the motion. Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes.

Item #2 on the Agenda: Public Input (Agenda Items Only)

Member of the Public: Regarding # 5 the Approval of Response, will there be any kind of explanation about the State Attorney General Office, what's going on? The Mayor said we will respond, we have a letter by Zack Cook calling into question everything the Attorney General has given us. If there's any response we recommend you go for an IPRA from the Attorney General's office.

Member of the Public: What is Everything the Attorney General Has Given? Mayor responded there was 2 instances, one was from Barbara.

(Indiscernible)

Mayor: Yes, these are but not to the Attorney General's response.

(Indiscernible)

Trustee Shearer: The letters from the Attorney General are not on the public record? Laura; It's all public record

(indiscernible)

Trustee Shearer doesn't see anything wrong with providing a copy of it. Mayor said he's cut down on staff.

(indiscernible).

Trustee Shearer would like copies provided now. The Mayor said as soon as we get them back. Trustee Shearer said no, we received a letter that was in our packet, last month from the Attorney General. The Mayor responded yes. Trustee Shearer thought that's what the member of the public was requesting?

(Indiscernible)

Item #2 (continued)

Trustee Shearer thought we could go ahead and provide copies of what we received from the Attorney General. Is that something that is not in the public record. The Mayor responded that they are public record. Laura agreed they are public record. Trustee Shearer said she'd hate to make someone go through an IPRA request for something.

(Indiscernible)

Trustee Kearns said on the same issue, there is a letter from the Attorney General regarding complaints. The Mayor reminded everybody she's requested copies, we're making copies now. We'll get into discussion of this matter for you on the Agenda. Let's not do it here.

Member of the Public: This is something that she was going to request. If they'll do some discussion when they arrive at the agenda item and she appreciates the copies.

The Mayor recognized Jean Coulton

Jean Coulton said she has several things.

The request for Waste Water, is that people going to be requesting that?

(indiscernible)

Trustee Johnson asked isn't that a new service?

Jean Coulton said Water and Sewer for Hope Harbor. Mayor responded, yes, it is. Jean Coulton said most of this has to do with Hope Harbor. The Mayor responded yes. Don't know if we want to get into all of that. Steve is going to cover what they're going to pay. We're going to have a manhole because we've been given money. He'll go over that thoroughly. If Jean Coulton has questions he'll allow her to ask them at that time. Jean Coulton said normally she just gives the question then it's answered when the time comes.

Jean Coulton said she's not familiar with the acronym LEPF. Laura said Law Enforcement Protection Fund.

Jean Coulton asked when you're doing #10 could we know what the membership fee is? It just says approval, not much detail. On #11, she understands number 11. On number 12, MAP funds, hopes things get explained a little more on number 12. On number 14, ICIP, she is hoping that some year we'll be able to add the Skateboard Park to this list and put it up high. Sometimes she has seen it as high as #4 on the list but doesn't get any higher. It's still something the children could use. At the time even talked about doing something with Basketball, not a court but where they could shoot and practice shooting. Something to think about in the future, maybe next year or the year after because we started it years ago and she thinks the children could use something like that. Trustee Kearns asked if she is referring to a certain number? Trustee Shearer said no, it's not on the list.

Item #3 on the Agenda: Mayor and Trustee Comments

Trustee Schmitz thanked Laura for the Calendar that comes to her email now. She likes looking up and seeing everything that is going on monthly. Laura said She should be able to add to it as well, under the Trustee Calendar.

The Mayor asked Trustee Kearns if he had any comments. Trustee said he had no comments at this time.

The Mayor asked Trustee Johnson if she had any comments. Trustee Johnson said she had no comments.

The Mayor asked Trustee Shearer if she had any comments.

Item #3 (continued)

Trustee Shearer said last month she raised some objection with Approval of the Bills and the format that it was in. She was hoping to see the opening balances for each fund, revenue in and expenditures out with closing balances on each fund. She wanted to go on the record that she has the same issue this month that she did last month. For the Trustees to actually do their job it doesn't provide enough information. Trustee Johnson asked doesn't the information come from the Village's accountant? Trustee Shearer said she wants to see each fund's opening and closing, funds in and funds out and to know we're staying within the budget each month. Laura stated that it can be done, she just didn't have a list of what Trustee Shearer wanted. She said there will be better reporting on that when we start FundView next week.

Trustee Schmitz asked if there would be another Workshop? Laura replied there is one scheduled for next week, one week from today.

The Mayor said it was his mistake, he decided to put them on the Consent Agenda again this month then find out exactly what Bobbie wanted.

(Indiscernible)

The Mayor asked Trustee Shearer to tell them what she wants and he'll write it down and she'll have it at the next meeting. Laura said we can do the opening and closing, she didn't know that because she missed the June meeting. We'll also have the checks that way if you want to see the invoices. Trustee Shearer said right we'll need to see that but if we had purchase orders she'd have a whole lot less issues. Laura told her that we do have purchase orders.

Trustee Johnson asked if we have purchase orders for every expenditure. Laura answered yes. Trustee Shearer said she was told previously that we were not doing purchase orders. Laura stated that we do have a PO Book that we record it in. Trustee Shearer asked if we encumber the funds in the budget when we decide to make an expenditure. Laura answered no. Trustee Shearer stated that is what a purchase order is for if we were doing it that way then she wouldn't be having these issues. Laura said and that is the nice thing about fund view rather than trying to work between the budget and LGB, QuickBooks. Trustee Shearer said she wants to know that we are properly encumbering expenditures and then we pay them we satisfy that encumbrance and if there is any excess it goes back into the budget. Laura stated she understands.

Trustee Johnson said she thought a lot of this, when they went to lists, it's hard the council to approve expenditures and keep it with in their payment time. On some of the larger invoices. Trustee Shearer said she doesn't need to see current, she needs to see previous. What's been done the last month. We're in July, we just closed out the fiscal year. We should be seeing a report for every fund for the close out of the fiscal year. Laura said that makes perfect sense because we run up against this before with different configurations of Trustees, with some wanting to see the current month rather than the month before.

(Indiscernible)

Trustee Shearer want to know that we're staying within the budget. Laura said absolutely and that's going to be really important this year. Trustee Shearer stated it's important the last two years since we had an audit finding for not doing it.

The Mayor asked if there were any more comments.

Item #4 on the Agenda: Action/Consent Agenda: Approval of Minutes: Budget Workshop June 30th, 2020 and Approval of Bills Paid for July, 2020

Trustee Johnson noted that this is the list of the expenditures that they made. She asked if we're going to be able to do this in August, as far as the expenditures and what the balance is in each fund? Laura replied we can have it ready for the next Council Meeting next week.

Trustee Johnson moved to Approve Consent Agenda: Approval of Minutes: Budget Workshop June 30th, 2020 and Approval of Bills Paid for July, 2020. Trustee Schmitz seconded the motion. Roll Call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Shearer – no.

Item # 5 on the Agenda: Discussion/Action– Approval of Response to Investigation by the State Attorney General's Office

Trustee Johnson made a statement regarding an anonymous complaint. She had understood that if a complaint was not signed there is no requirement to respond, and asked if this is not correct? Trustee Shearer stated that it is not correct, the State Auditor's Office accepts anonymous complaints. She was a little surprised we received this letter from the Attorney' General's Office on an anonymous complaint but it doesn't surprise her that they accepted an anonymous complaint. She asked if Zack agreed? Zack said he does agree.

Trustee Kearns said while they're focused on the anonymous complaint, there was an accusation about misappropriation of funds. The response they're talking about coming out of Colonias were misappropriated, seemed to him there is documentation that showed the funds were not.

(Indiscernible)

Trustee Kearns continued: whatever was in there stayed there. Trustee Johnson said it was reverted. The Mayor said we're the intermediary at the time. In the middle. We have a project here, we fill out the paper work we submit the deal. It goes through the COG. There are entities it goes through? Laura replied it goes through the COG, NMED and NMFA. The Mayor stated that they cut the checks so this money never leaves Santa Fe. Laura said it has to go through approval through all of them. The Mayor stated they would have asked what the \$23,000 was for and went on to say we're not really the middle man but we are the middle man and if that explained it.

Trustee Kearns said he did see documentation in the packet seemed to him \$400 that were spent must not have come out of there because that was balanced. The Mayor said that's where we raised from \$2,500 to \$5,000. So, if she signs a check for \$400 to pay a bill She's totally legal. Then she gives us copies of the receipts and the check and that is what the list is. And that is what Trustee Shearer was wanting so y'all can get a better understanding of what the bills are paid. Trustee Kearns agreed. He didn't have a question he was making more of a statement.

(Indiscernible)

Trustee Kearns said he was making a statement in a public forum that as he sees the documentation, he sees a good accounting of the funds mentioned, the Colonias funds. He sees good accounting of that, he doesn't see a missing \$400. According to the documentation that he's been provided, though he is not an accountant.

Trustee Johnson stated that on something like that there are so many steps that Laura goes through and any on of her people will see. Laura said they're involved, our internal controls.

Item # 5 (continued)

Trustee Johnson said that it's basically gossip. There is no foundation, there is no proof. She doesn't agree they have to get these and it has to be investigated. It's a waste of time. Anything anonymous, if it comes again, she thinks (Indiscernible) and it's not going to be pleasant.

Trustee Schmitz thanked Attorney Cook, she appreciates his letter, it's a very good letter. And if it has anything to do with Approval of Response for an investigation, she asked so they approve now or later? Because she is in agreement with everything in the letter.

(Indiscernible)

Trustee Johnson said It responds to the allegations. The allegations are not confirmed. Anybody can pick anything out of the air and make any accusations about anyone. It's ridiculous.

(Indiscernible)

Trustee Johnson thinks it should have a foundation for truth and it's just a bunch of gossip and lies and what somebody thinks. Just because somebody thinks it, does not make it so.

(Indiscernible)

Trustee Schmitz noted that one concerned citizen put their name to it. The other one didn't.

(Indiscernible)

Trustee Shearer wanted to play devil's advocated and stated she thinks the more transparent we are the better we are. Then we won't get these kinds of thing. She would like to see us be as transparent as possible in all of our dealings with the public, all of our dealings with public money.

(Indiscernible)

Trustee Shearer doesn't think that citizens exercising their right to complain and raise issues is a waste of time. The Citizenry is a check and balance on us. We're a check and balance on the work of the administration.

(Indiscernible)

Trustee Shearer doesn't have an objection to this kind of thing. She thinks we should be transparent and open and respond.

Trustee Johnson stated that we are transparent. This is just somebody that has gotten information from here and there and so and so said.

Trustee Shearer said then we draft a straight up response like we've done and put it to bed. Put it to rest by being transparent.

(Indiscernible)

Trustee Johnson said it just hits close to home.

(Indiscernible)

Trustee Shearer stated she's not concerned about who it was. We don't even need to know who it was. As long as we are open and transparent, follow the law and are doing what we're supposed to be doing, then we don't have to deal with this. She said she's probably been attacked more than anyone in the room. Don't play hide the ball. Put it out there. Laura agreed.

Trustee Johnson thinks there should be some substantiation and support of what they are saying.

Trustee Kearns stated that he can see Trustee Shearer's point. This is why we handle this according to process. We are not going to get emotional, were not going to get personalized by it. We're just going to see it through. It's not a thing to be mad at.

(Indiscernible)

The Mayor said "We're on the phone so let's each one of us finish then. (Indiscernible)

Item # 5 (continued)

Trustee Kearns thinks Bobbie is leading them down the right path, just go through the process and if we're satisfied that Administration and Capitan is handling the thing properly we'll approve that letter. Let the process move forward with out personal attachment to it.

Trustee Johnson feels the letter addresses everything. Some of us have questions as to whether there was any validity to the accusation. So that is what matters.

Trustee Shearer moved Approval of Response to Investigation by the State Attorney General's Office.

Trustee Schmitz seconded the motion. Zach Cook stated, with instructions for him to send it. Trustee

Shearer moved Approval of Response to Investigation by the State Attorney General's Office with

instructions to the attorney to transmit it to the Attorney General. Trustee Schmitz seconded the

motion. Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – yes.

Item #6 on the Agenda Discussion/Action – Approval of Joint Power Agreement for the Capitan Ballfield

Trustee Shearer moved Approval of Joint Power Agreement for the Capitan Ballfield. Trustee Schmitz seconded the motion.

The Mayor stated that between himself and Laura, they will try to get this in before June 2021 in agreement with the State regulations. Having a little trouble with the school.

Trustee Shearer stated agreement between the Village and the school on the Ballfield has been a long time (Indiscernible). She remembers when they had a rundown backstop.

Laura remembered Trustee Shearer and her boys, that's why it is all there.

The Mayor asked for a Roll Call.

Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – yes.

Item #7 on the Agenda: Discussion/Action – Approval of Request for Waste Water Purchases for the Water Department: a. Hope Harbor Tie-In \$6,398.40 = (Pipe \$2798.40, Manhole \$1500.00, Estimated Delivery \$2,100.00) and b. Parts to upgrade PRVs \$6,000.00

Trustee Shearer moved Approval of Request for Waste Water Purchases for the Water Department: a.

Hope Harbor Tie-In \$6,398.40 = (Pipe \$2798.40, Manhole \$1500.00, Estimated Delivery \$2,100.00) and b Parts to upgrade PRVs \$6,000.00, pending discussion. Trustee Schmitz seconded the motion.

Trustee Schmitz stated Hope Harbor ties in with this amount, the pipe and the manhole, does Hope Harbor pay for some of this? Steve Osborn said Hope Harbor is planning on tying in with the sewer system. Our current Manhole is out below the Senior Center. They can tie directly to that, we don't have to spend anything but with the new water stop we're going to have to add a Manhole to get ours over there to it. While discussing with the contractors, it could work out well for both of us. They have to dig the ditch anyway, they will install the sewer line if we would provide the pipe. The Pipe costs, it's 630 feet at \$4.44 a foot. The Manhole is \$1500 plus \$2100 for delivery so \$3600 for the Manhole. They would be willing to install it which would save us \$5 a foot at least on installation costs. It seems to make sense, it shortens the amount of pipe they have to buy so it works out for both of us.

Trustee Shearer asked if there is room in the budget for the purchase. Steve Osborn stated he believes so. (Indiscernible) That's what he did with the spread sheet. He wasn't asking for all those just some of the projects that he was looking at. That is one way you can see some of the things he has planned that

are coming up and then make a decision off of that. We can't do everything we have on the list (Indiscernible) but those are some of the things that he's looking to do.

Item #7 (continued)

Trustee Kearns asked if the manhole is right outside of the Roll Off yard. Steve Osborn, no that's the existing manhole. That is where the new one will be. (Indiscernible) The current manhole is at the road that goes into the Senior Citizen's at the lowest point to the south, the one that goes due west of Tiger Dr. across the street, that's where the manhole is, at the Senior Citizens. Trustee Kearns: In Tiger Drive. (Indiscernible) Trustee Kearns asked if the next one will be at the intersection of the Highway? Steve Osborn replied, No back up to the north. Towards Hope Harbor, toward the school along Tiger Dr. Trustee Kearns stated up close to the intersection then. Steve Osborn replied, Next to where Trustee Kearns said, next to the dumping, right across from there. Trustee Kearns said just up the road a ways. Steve Osborn said it's 600 foot. They would install it to there and across the road so they install the manhole there and they would install pipe across the road and that amount of pipe is 630 foot. Trustee Kearns asked they're installing which part, the part from the new manhole to Hope Harbor? Steve Osborn replied they will be installing everything but for the Village, our part would be where you pull into the solid waste, right there (Indiscernible) the pipe they'll put a manhole across the road right next to the county road and then down for the remainder of 630 feet. They will have to tie their pipe to that first manhole, but they'll tie into the existing manhole (Indiscernible)

Trustee Shearer asked, this entire expenditure is for the benefit of the Village, there's not an anti-donation issue with this? Steve Osborn doesn't believe so. Thinks it's a win win situation but he's not privy to the laws. As far as he can see they have to dig that trench anyway. (Indiscernible) That's why he worded it that way. That's how they explained it to him and he's not a lawyer so he can't answer that question.

Trustee Shearer (Indiscernible)

Trustee Johnson asked Laura, normally when we have a new service we provide so many feet to get the new service at a certain cost. The cost is \$1,000 for a tap to a sewer line? Laura stated she doesn't remember, she'd have to pull the code. She asked Trustee Johnson if she wanted her to go get it? Trustee Johnson said no. She was thinking there was a section in there but she could be confused with gas.

(Indiscernible)

Trustee Schmitz thinks it makes good sense, but as far as the donation if there cutting a portion (Indiscernible)

Laura stated it is \$1,000.

(Indiscernible)

Steve Osborn said because we don't have to do anything, we would just be responsible for these same costs plus (Indiscernible)

The Mayor asked for a Roll Call.

Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes.

Item #8 on the Agenda: Discussion/Action – Approval of request for Purchase of LEPP Cameras in the amount of \$5,500.00 by the Police Department

Trustee Schmitz moved Approval of Request for Purchase of LEPP Cameras in the amount of \$5,500.00 by the Police Department. Trustee Shearer seconded the motion.

Item #8 (continued)

Trustee Shearer asked if this is in response to the new law, new bill? Randy Spear replied no, they are to put up on the Highway. They are not "Red Light" cameras. They're a solid license plate reader.

Randy then gave this example, if you're at Family Dollar and you have a wreck and you know what color vehicle it was, but you didn't get the license plate number, what time the accident is, He can look at it on his phone and get the license plate number and then go track it down. He gave another example, if you're in Socorro your car is stolen, you know it comes down 380, as soon as it's entered into the National Crime Information Center, and you cross that camera it will ping and let us know that stolen car just went through here. Mayor Lowrance said it gives the direction it is headed. Randy Spear said all it's going to do is let us know it crossed the beam. Won't tell us if it then turned left or right.

Trustee Johnson asked if they're going to be at specific locations, is it two? Randy Spear responded yes, one east, one west or put them on 48 either one, they're still deciding. He's working with the Highway Department to get permission to install in the right of way. They aren't going to be responsible for anything. It's all the Village's equipment once they're purchased. The people do the maintenance on them and all. They dig the hole, put the pipe in, they mount the camera, the mount the solar. They are electric.

The Mayor asked if this comes from a Grant? Randy Spear replied that it comes from LEPPF.

Trustee Shearer said these are State Funds that you get every year. Randy Spear replied yes.

Trustee Kearns asked, regarding the Grant, where is the money coming out of. So, when folk ask where's that money out of, how come we spent that much money? He can explain about that Grant a little more. Randy Spear replied that the Grant was given to us by the State Legislature. It is spelled out in the Grant, certain things you can purchase with that Grant. It just can't be spent on anything. Can't purchase office equipment, can't hire an officer, can't use it for salaries.

Trustee Shearer sated, nothing recurring. Randy Spear replied yes, correct. He can use it to by vehicle equipment for the vehicle, body armor, cameras, stuff like that. And training.

Trustee Johnson asked if they have cameras on the cars.? Randy responded they have body cameras and cameras on the cars but they have to get that functional. They use body cameras on every stop and thanks to the state Legislature they have got to use it more aggressively now.

Trustee Johnson asked if they need to have some repair work done to the car cameras? Randy Spear replied he could probably do it by calling the company who makes them and they can walk us through on replacing the SD cards and getting them running,

Trustee Johnson asked if it's costly? Randy Spear said it won't take long.

Trustee Johnson thought that would be a good idea for the police. Randy said they have probably been using cameras for 15 years. Trustee Johnson asked if they have been a benefit. Randy Spear said they have been using the body cameras for about that long, it's stopped about 99% of complaints against officers because you can go back and look at the videos (Indiscernible) Randy said it helps with the complaints, it helps with presentation in court, on our misdemeanors and on our felonies that the DA can have a copy of it and defense attorneys can.

The Mayor asked for a Roll Call.

Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes, Trustee Johnson – yes.

Item #9 on the Agenda: Action– Approval Resignation of Brett McInnes from the Police Department

Trustee Shearer moved Approval Resignation of Brett McInnes from the Police Department. Trustee Schmitz seconded the motion. Trustee Johnson wanted to know where Brett is going? (Indiscernible) Trustee Johnson wants to look at what the County starts their sheriffs at.

See if it's way off from what we pay our officers. The smart thing to do is have our officers and pay them so we can keep them. Trustee Shearer thought there was a Benefit/Salary Survey available through the Municipal League?

Laura responded that they just sent out new ones to fill out.

Trustee Johnson stated they should take a look and see if we can't keep our people.

Trustee Shearer said she wouldn't mind seeing salary surveys on all the departments. Laura agreed it would be very helpful.

Trustee Shearer asked if we would be hiring another officer. The Mayor responded if they come in and apply.

(Indiscernible)

Laura said the position hasn't been posted yet.

Trustee Shearer asked do we post it with the Municipal League? Laura replied no, but we can. She stated it's tough when advertising in the newspapers across the State so they can search it online even. When Brett applied he was the only one. We had been advertising from May to October. They're just tough to find.

Trustee Shearer said maybe there is something wrong with the salary structure. Laura Replied there is a shortage and the "Double Dipping" law really hurts.

(Indiscernible)

Laura said there was a committee meeting today, ED & Government Ops. They are going to put up to the Legislature again, but lower the population limit to 3500. If the Legislature allow populations less than 3500 to hire retirees with out giving up their PERA.

Trustee Shearer asked who fights that when it goes up?

(Indiscernible)

Laura said it's like Hold Harmless, solutions go up every year but nothing comes from it.

Mayor Lowrance asked for a Roll Call.

Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – yes.

Item # 10 on the Agenda: Discussion/Action – Approval Resolution 2020-14 Council of Governments (COG) Membership

Trustee Kearns moved Approval Resolution 2020-14 Council of Governments (COG) Membership.

Trustee Shearer seconded the motion.

(Indiscernible)

The Mayor said \$1000 a year.

Trustee Shearer said there's a list of the dues that all the municipalities pay

(Indiscernible)

The Mayor asked for a Roll Call.

Roll Call: Trustee Kearns – yes, Trustee Shearer – yes, Trustee Johnson – yes, Trustee Schmitz – yes.

Item # 11 on the Agenda: Discussion/Action – Approval Resolution 2020-15 Lien Releases for Uncollected Water Accounts Aged 4 Years.

Trustee Kearns moved Approval Resolution 2020-15 Lien Releases for Uncollected Water Accounts Aged 4 Years. Trustee Schmitz seconded the motion.

Trustee Kearns asked wasn't this done a year ago. Laura replied yes.

(Indiscernible)

Trustee Shearer asked where does that go, why are we releasing liens

(Indiscernible)

Laura said it's not to release liens.

(Indiscernible)

Trustee Johnson said we hang on to them so we don't have to share the money. If they came in and applied for water or whatever and we had the lien and we didn't collect our money they may stop.

Laura said you can file a lien and it's only good for 4 years

(Indiscernible)

Trustee Shearer said it used to be you'd file a lien and it just stayed on. Laura replied it's just 4 years and if you want to collect it that way because it hasn't been paid you have to file foreclosure. So, these are the ones that are small. There's a list of them. After 4 years you can write them off to clean up your books. The State give us a lot of options

Trustee Shearer stated, you used to be able to just leave them on there and when the property sold you would have to pay off the lien. The Legislature must have amended that.

Laura said yes, so we have to deal with that once we hit that 4 year mark.

Trustee Johnson stated if you write these off it always makes your accounts look so much better. She really never understood what that did to your bottom line. Sometimes it could be pretty high if you hang on to them

(Indiscernible)

Laura said when Charlene started we had a really long list and she collected a lot. She did really well.

And so, these sitting before you are the ones she just absolutely couldn't. You have to weigh it; do you spend \$25 for foreclosure on a \$65 bill.

Trustee Johnson said even when you file a lien that costs you. Laura agreed it's \$25.

Trustee Shearer said she used to do foreclosure work and if there was a utility there we had to just pay it off. She said they used to just leave them sitting there.

Laura said for each one, if it doesn't go into foreclosure it's \$50, \$25 to put it on and \$25 to take it off.

Trustee Shearer said it we have to release them in 4 years that's the answer.

Trustee Johnson. This looks pretty reasonable considering its 4 years.

Laura stated we've really brought it down.

Trustee Johnson said your keeping up with your people and that's good. Thank you.

Laura agreed.

The Mayor asked for a Roll Call

Roll Call: Trustee Kearns – yes, Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Shearer – yes.

Item # 12 on the Agenda: Discussion/Action – Approval Resolution 2020-16 Application for 2020-2021 Map Funds, Main Road Between NMSR48 and US Hwy 380.

Trustee Shearer moved Approval Resolution 2020-16 Application for 2020-2021 Map Funds, Main Road Between NMSR48 and US Hwy 380. Trustee Schmitz seconded the motion.

Trustee Shearer just wanted clarification that this is a Municipal Arterial Program? Laura replied yes.

The Mayor asked did Ms. Coulton get that written down? And asked Trustee Shearer to repeat it.

Trustee Shearer repeated Municipal Arterial Program.

(indiscernible)

Laura replied yes if she remembers correctly, she doesn't have it in front of her, \$111 thousand to finish paving Main Road, that segment. We didn't get funded last year. We applied again this year because of Covid-19 we were awarded, but didn't know it, and didn't find out until the June SERTPO Meeting that our contract had been overlooked with 3 other entities in District 2 and now the contract is waiting on the resolution because it was kinda crazy between March and now.

(Indiscernible) so it will go all the way to 380?

Laura replied no just the last segment of Main Rd. That has not been (Indiscernible)

Laura said it has to go from State road to State road to be considered a MAP.

Trustee Schmitz stated so it's done, correct? Main Rd. This part.

Laura replied as soon as we get this in, the contracts will come up to be signed and that will take care of this last section.

The Mayor asked for a Roll Call.

Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – yes.

Item # 13 on the Agenda: Discussion – Fiscal Year 20/21 Final Budget

There was a discussion of the Tax & Revenue letter regarding online gross receipt tax. In the special session state legislation voted to double the allocation of online GRT unless a municipality received Federal Covid-19 relief, in that case the municipality would receive what it normally would. This will be factored into the Budget.

The Trustees also went over Online sales for the Smokey Bear Museum, the importance of contracting the right 3rd party vendor to handle credit card sales and having the right inventory so it can hit the ground running, set them up for success.

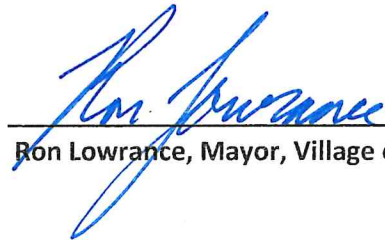
Item #14 on the Agenda: Discussion/Action –Prioritize Infrastructure Capital Improvement Plan (ICIP) 2022 -2026

Trustee Shearer moved to discuss Prioritize Infrastructure Capital Improvement Plan (ICIP) 2022 -2026. Trustee Johnson seconded the motion.

Trustee Kearns discussed the importance of the Train Depot to the economic development of the community. Laura explained the project was in process. Projects with the status of Apply should go to the top of the list. After discussing the Water Lines from the Wells to Brewer Tank, the Lagoon Liners, Lift Station and Controls, the benefits of the Baseball Lights, a contractor for a log cabin in regards to the Smokey Bear Museum and other items on the list the Trustees set a priority order for now and will revisit the list at the next meeting on Tuesday, July 21, 2020

Adjournment

Mayor Lowrance Adjourned the meeting at 6:04 PM.



Ron Lowrance, Mayor, Village of Capitán

Attest: 

Laura McInnes, Village Clerk

Regular Meeting
Via Telephone Conference

Via Telephone Conference

4:30 PM

[illegible]