

Minutes
Regular Meeting
June 9th, 2020

The Village of Capitan Board of Trustees met in Regular session via Telephone Conference on Tuesday, June 9th, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Lowrance asked for a moment of silence and led the assembly in the Pledge of Allegiance.

Mayor Lowrance called the meeting to order at 4:32 PM.

Roll Call: Mayor Lowrance – present, Trustee Shearer – present, Trustee Schmitz – present, Trustee Kearns – present, Trustee Johnson – not present. Megan Holm-Deputy Clerk, J. Leinneweber-Administrative Assistant and Zack Cook-Village Attorney were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Shearer moved to amend the Agenda, removing **Approval of Bills Paid for June, 2020** from Item #4 Consent Agenda and inserting Approval of Bills Paid for June, 2020 as Item #5 on the Agenda. Trustee Schmitz seconded the motion. Trustee Shearer wanted to discuss the Bills Paid for June, 2020 in more detail, separate from the Consent Agenda. She stated she was in earlier to review additional documentation for the bills paid in June and that she was fine with the bills that were paid. She expressed her concerns over Procurement Law and Audit Findings and that additional documentation was needed. She discussed what she thought should be included with the Bills paid for each month when approving them during the Regular Meetings. The other Trustees agreed with her suggestion on including additional documentation and on what she'd like to see included. Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #2 on the Agenda: Public Input (Agenda Items Only)

No Public Comments.

Item #3 on the Agenda: Mayor and Trustee Comments

Trustee Schmitz: Are the MOLI Classes over the phone or in person? Asked what the Municipal League says about Gatherings. Social Distancing was mentioned in the Public Announcement for the 4th of July Parade.

Trustee Kearns: Expressed his concerns over the Covid-19 virus, Mass Gatherings and proceeding with the 4th of July Parade as scheduled. Attached for the Record is a written statement from Trustee Kearns dated June 9, 2020.

Trustee Shearer: The Governor had made a statement supporting mass gathering for peaceful protest, The Village of Capitan should be able to hold the 4th of July Parade so The Village should continue to move forward with the Parade and revisit letting the Parade proceed when its closer to the 4th.

Item #3 on the Agenda: Mayor and Trustee Comments (continued)

Mayor Lowrance: Ok with moving forward with the Parade. Pre-Bid process for Waterline Replacement Phase II started Thursday of last week and should have the bids in Monday. The Bid will be Awarded at the Special Meeting on June 17th, 2020. The Water Department has requested an 8 x 10 foot building for the Waste Water Treatment Plant. Currently there is not a building located at the Plant and having a building there would allow for Testing at the location.

Item #4 on the Agenda: Action/Consent Agenda

Trustee Shearer moved to Approve Consent Agenda: Minutes of Special Meeting – May 21st, 2020. Trustee Schmitz seconded the motion. Roll Call: Trustee Shearer– yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #5 on the Agenda: Approval – Bills Paid for June, 2020

Trustee Shearer moved to Approve Bills Paid for June, 2020. Trustee Schmitz seconded the motion. Trustee Shearer felt that they had covered what she wanted to discuss regarding the Bills Paid for June, 2020 when they approved the Agenda. Roll Call: Trustee Shearer– yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #6 on the Agenda: Approval – Mayoral Appointment of Zach Cook as Attorney for the Village of Capitan

Trustee Schmitz moved to Approve Mayoral Appointment of Zach Cook as Attorney for the Village of Capitan. Trustee Shearer seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes.

Item #7 on the Agenda: Approval – Hiring of Janice Leinneweber as Administrative Assistant

Trustee Shearer moved to Approve Hiring of Janice Leinneweber as Administrative Assistant. Trustee Schmitz seconded the motion. Roll Call: Trustee Shearer– yes, Trustee Schmitz – yes, Trustee Kearns – yes.

Item #8 on the Agenda: Discussion/Action – Permit for New Construction at 120 Mt. View Rd – Theresa Baca and Joey Saiz

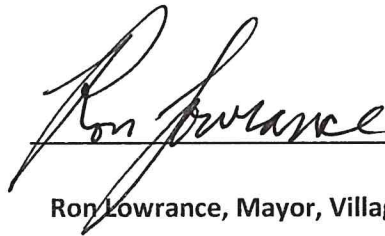
Trustee Shearer moved to Approve Permit for New Construction at 120 Mt. View Rd – Theresa Baca and Joey Saiz. Trustee Kearns seconded the motion. Trustee Shearer noted that this application was very straight forward with no variances. She questioned the necessity of the property owners having to wait two (2) weeks for the Trustees to approve the application after it has been recommended by the Planning Advisory Board before the property owners can move forward with their project. Trustee Shearer thought that changes could be made to the Building Permit process that the Village currently uses so that property owners would not be inconvenienced by the time it takes for a Planning Advisory Board review then an approval by the Trustees. Mayor Lowrance stated that this issue can be discussed when the Trustees go over the current Village Ordinances at a future meeting. Roll Call: Trustee Shearer– yes, Trustee Kearns– yes, Trustee Schmitz – yes.

Item #9 on the Agenda: Discussion– Infrastructure Capital Improvement Plan (ICIP) 2022-2026

The Trustees decided to revisit the list and requested that the Department Heads be in attendance. They also requested more detail on the notations re: **apply** and **in process**, next to the items listed on the ICIP Plan.

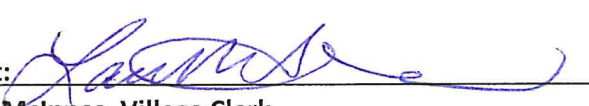
Adjournment

Mayor Lowrance Adjourned the meeting at 5:26 PM.



Ron Lowrance, Mayor, Village of Capitán

Attest:



Laura McInnes, Village Clerk

June 9, 2020

Mr. Mayor,

The July 4th parade is important to
Capitan. It promotes tourism, and benefits
businesses in town ~~benefit~~ including
restaurants who have been hit
particularly hard by the stay-
at Home Order. The quality of life
of the Capitan citizens is enhanced
by the ~~and those neighbors who live~~
~~near Capitan.~~
4th of July Parade.

However, today; June 9, 2020, I am
of the opinion that the
Amended Emergency Public Health Order effective
June 1, 2020 and released by the Governor,
does not permit a mass gathering and
congregation of the sort that includes
Capitan 4th of July Parade.

Kind Regards

SIGN IN SHEET

Regular Meeting

Village Hall via Telephone Conference

June 9th, 2020

4:30 PM

[illegible]