

## **Minutes**

### **Special Meeting**

**May 21<sup>st</sup>, 2020**

The Village of Capitan Board of Trustees met in special session via Telephone Conference on Thursday, May 21<sup>st</sup>, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Ron Lowrance asked for a moment of silence and led the assembly in the Pledge of Allegiance. Mayor Lowrance called the meeting to order at 4:31 PM.

**Roll Call:** Mayor Lowrance - present, Trustee Kearns – present, Trustee Schmitz – present, Trustee Shearer – present, Trustee Johnson – not present, Laura McInnes-Village Clerk, Megan Holm-Finance Officer, Zach Cook-Village Attorney and J. Leinneweber-Administrative Assistant were also present. A list of others in attendance is attached.

#### **Item #1 on the Agenda: Approval of the Agenda**

Trustee Shearer moved to approve the agenda. Trustee Schmitz seconded the motion. Roll call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

#### **Item #2 on the Agenda: Public Input (Agenda Items Only)**

Allison Provine asked if there would be outdoor seating allowed in the restaurants in time for Memorial Day Weekend.

#### **Item #3 on the Agenda: Mayor and Trustee Comments**

*Trustee Kearns:* had no comments *Trustee Schmitz:* had questions regarding the Greentree Loan, this will be addressed when Item # 6 comes up on the Agenda. *Trustee Shearer:* Noticed that the Big Box Stores weren't really enforcing social distancing or wearing of masks yet they are open and selling other items along with essential goods and reaping the benefits of it while the smaller stores that sell these same items are not allowed to be open at this time even though they could adhere to the same Covid-19 safety guidelines and do a better job than the Big Box Stores. She hopes that the Governor will take action soon and allow the smaller stores to open as the Village of Capitan is also affected by the current closures by missing out on the gross receipts. Trustee Schmitz thought that restaurants offering outside dining operating within the safety guidelines should also be allowed to be open. *Mayor Lowrance:* there is good news on the Colonias, its moving ahead and will be posted in the newspaper on Saturday. Budget Meeting will be coming up so get prepared for it. In future with the Trustees, He would like to take a look at the Codes and Ordinances not to necessarily make changes, add or remove any but to see how to better prepare the Village.

#### **Item #4 on the Agenda: Consent Agenda - Approval of Minutes: Regular Meeting – May 12<sup>th</sup>, 2020**

Trustee Schmitz moved to Approve Consent Agenda - Approval of Minutes: Regular Meeting – May 12<sup>th</sup>, 2020. Trustee Shearer seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes.

**Item #5 on the Agenda: Approval – Attorney Waiver Greentree Solid Waste Authority**

Trustee Shearer moved to Approve Attorney Waiver Greentree Solid Waste Authority. Trustee Schmitz seconded the motion. Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

**Item #6 on the Agenda: Approval – Loan Greentree Solid Waste Authority**

Trustee Shearer moved to Approve Loan Greentree Solid Waste Authority. Trustee Schmitz seconded the motion. Roll Call: Trustee Shearer – yes, Trustee Schmitz – yes, Trustee Kearns – yes.

**Item # 7 on the Agenda: Approval – Mayoral Appointment of Laura McInnes as Village Clerk**

Trustee Schmitz moved to Approve Mayoral Appointment of Laura McInnes as Village Clerk. Trustee Shearer seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes.

**Item # 8 on the Agenda: Approval – Mayoral Appointment of Randy Spear as Village Police Chief**

Trustee Kearns moved to Approve Mayoral Appointment of Randy Spear as Village Police Chief. Trustee Shearer seconded the motion. Roll Call: Trustee Kearns – yes, Trustee Shearer – yes, Trustee Schmitz – yes.

**Item # 9 on the Agenda: Approval – Mayoral Appointment of Megan Holm as Village Finance Officer/Village Deputy Clerk**

Trustee Schmitz moved to Approve Mayoral Appointment of Megan Holm as Village Finance Officer/Village Deputy Clerk. Trustee Shearer seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes.

**Item # 10 on the Agenda: Approval – Mayoral Appointment of Basilio A. Castaneda to the Village Planning Advisory Board**

Trustee Shearer moved to Approve Mayoral Appointment of Basilio A. Castaneda to the Village Planning Advisory Board. Trustee Kearns seconded the motion. Roll Call: Trustee Shearer – yes, Trustee Kearns – yes, Trustee Schmitz – yes.

**Item # 11 on the Agenda: Approval – Resolution 2020-13 – Designating The Signatory Authority For The Chief Executive And The Official Representative Of The Village Of Capitan For NMED Project #SAP 19-D2476-GF.**

Trustee Schmitz moved to Approve Resolution 2020-13 – Designating The Signatory Authority For The Chief Executive And The Official Representative Of The Village Of Capitan For NMED Project #SAP 19-D2476-GF. Trustee Shearer seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Shearer – yes, Trustee Kearns – yes.

**Adjournment**

Mayor Lowrance Adjourned the meeting at 4:54 PM



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Ron Lowrance, Mayor, Village of Capitán

Attest:



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Laura McInnes, Village Clerk

## SIGN IN SHEET

## Special Meeting

## Village Hall via Telephone Conference

**May 21<sup>st</sup>, 2020**

**4:30 PM**

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