

Minutes
Regular Meeting
May, 12th, 2020

The Village of Capitan Board of Trustees met in Regular session via Telephone Conference on Wednesday May 12th, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Lowrance asked for a moment of silence and led the assembly in the Pledge of Allegiance.

Mayor Lowrance called the meeting to order at 4:31 PM

Roll Call: Mayor Lowrance – present, Trustee Schmitz – present, Trustee Kearns - present, Trustee Johnson – present. Laura McInnes-Village Clerk, Megan Holm-Finance Officer, J. Leinneweber-Administrative Assistant and Zack Cook-Village Attorney were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Schmitz moved to Approve the Agenda, Trustee Kearns seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – no

Item #2 on the Agenda: Public Input (Agenda Items Only)

Jean Colton - Had a question regarding 4" Tap for the BLM item #9 on the Agenda also regarding Items 14 & 15 on the Agenda, who are the signatories. Regarding Item #17 on the Agenda, where is the location of the work to be done on Mt Capitan. Regarding Item # 18 on the Agenda, where is the new water shop building to be located.

Kolby McInnes – Regarding Item #6 on the Agenda, stated he thought Bobbi Shearer is well qualified to be a Trustee and would make a great Trustee.

Allison Provine – Asked if anything can be done regarding the long-distance fees for landline users calling in to attend the Council Meeting via Telephone Conference.

Stephan Schmitz – Stated he would like to hear from Bobbi Shearer

Item #3 on the Agenda: Mayor and Trustee Comments

Mayor Lowrance: The budget is coming up and budget meetings will have to be scheduled. Budget needs to be turned in by July 31st, 2020.

Regarding Items 17 & 18 on the Agenda, The Governor has frozen Capital Outlay funds but the Village is moving forward so everything will be in place when the funds are unfrozen.

Regarding Items 10 & 11 on the Agenda, since it has been difficult to obtain original signatures from the Planning Advisory Board due to complications from the Covid-19 health event, the minutes from the meeting have been included showing the Board voted on and approved these items.

Trustee Schmitz: Would like to hear from Bobbi Shearer. The Mayor asked Bobbi to speak. Bobbi Shearer gave her home address and listed her experience and various positions she has held and employment in and with government.

Trustee Johnson: Stated Bobbi has good knowledge of the budget, it sounds like Bobbi has a lot under her belt and would make a good appointment.

Trustee Kearns: No comments

Item #4 on the Agenda: Action/Consent Agenda

Trustee Schmitz moved to Consent the Agenda. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes

Item #5 on the Agenda: Approval – Mayoral Appointment of Bobbi Shearer as Trustee

Trustee Johnson moved to Approve Mayoral Appointment of Bobbi Shearer as Trustee, Trustee Schmitz seconded the motion. Roll call: Trustee Johnson– yes, Trustee Schmitz – yes, Trustee Kearns – yes

Item #6 on the Agenda: Approval – Mayoral Appointment of Kimble Kearns as Mayor Pro Tem

Trustee Johnson moved to Approve Mayoral Appointment of Kimble Kearns as Mayor Pro Tem, Trustee Schmitz seconded the motion. Roll call: Trustee Johnson– yes, Trustee Schmitz – yes, Trustee Kearns – yes

Item #7 on the Agenda: Discussion/Action – Add Mayor Ron Lowrance as Signatory on Bank Account

Trustee Kearns moved to Approve to Add Mayor Ron Lowrance as Signatory on Bank Account, Trustee Schmitz seconded the motion. Roll call: Trustee Kearns– yes, Trustee Schmitz – yes, Trustee Johnson – yes

Item #8 on the Agenda: Discussion/Action – Add Mayor Pro Tem Kimble Kearns as Signatory on Bank Account

Trustee Schmitz moved to Approve to Add Mayor Pro Tem Kimble Kearns as Signatory on Bank Account. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes

Item #9 on the Agenda: Discussion/Action – Application from the BLM to Install a 4” Tap approximately 1500’ west of the intersection of US 380 and NM 220 on the north side of US 380.

Trustee Schmitz moved to Approve – Application from the BLM to Install a 4” Tap approximately 1500’ west of the intersection of US 380 and NM 220 on the north side of US 380. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes

Item # 10 on the Agenda: Discussion/Action – Permit to Install a Mobile/Manufactured Home at 116 Northview Rd – James and Brandi Shelby

Trustee Schmitz moved to Approve – Permit to Install a Mobile/Manufactured Home at 116 Northview Rd – James and Brandi Shelby. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes

Item # 11 on the Agenda: Discussion/Action – Permit to Install a Mobile/Manufactured Home at 133 Rock Dr – Henry and Georgette Grosch

Trustee Johnson moved to Approve Permit to Install a Mobile/Manufactured Home at 133 Rock Dr – Henry and Georgette Grosch. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Kearns – yes

Item #12 on the Agenda: Approval – \$151,680.85 Contract with Pete’s Equipment Repair, Inc. for CET Brush Truck for The Fire Department

Trustee Schmitz moved to Approve \$151,680.85 Contract with Pete’s Equipment Repair, Inc. for CET Brush Truck for The Fire Department. Trustee Kearns seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – yes

Item # 13 on the Agenda: Approval – \$16,000.00 To Purchase Dual Purpose Gear for The Fire Department

Trustee Schmitz moved to Approve \$16,000.00 To Purchase Dual Purpose Gear for The Fire Department. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes

Item # 14 on the Agenda: Approval – Resolution 2020-10 – Designating The Signatory Authority For The Chief Executive And The Official Representative Of The Village Of Capitan For NMED Project #SAP 18-C4066-STBR

Trustee Johnson moved to Approve Resolution 2020-10 – Designating The Signatory Authority For The Chief Executive And The Official Representative Of The Village Of Capitan For NMED Project #SAP 18-C4066-STBR. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson – yes, Trustee Schmitz – yes, Trustee Kearns – yes

Item # 15 on the Agenda: Approval – Resolution 2020-11 – Designating The Signatory Authority For The Chief Executive And The Official Representative Of The Village Of Capitan For NMED Project #SAP 19-D2477-GF

Trustee Schmitz moved to Approve Resolution 2020-11 – Designating The Signatory Authority For The Chief Executive And The Official Representative Of The Village Of Capitan For NMED Project #SAP 19-D2477-GF. Trustee Kearns seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Johnson – yes

Item # 16 on the Agenda: Approval – Resolution 2020-12 – Budget Adjustment Resolution

Trustee Johnson moved to Approve Resolution 2020-12 – Budget Adjustment Resolution. Trustee Schmitz seconded the motion. Roll call: Trustee Johnson– yes, Trustee Schmitz – yes, Trustee Kearns – yes

Item # 17 on the Agenda: Discussion/Action – Task Order 20-04 Dennis Engineering Mt Capitan Water Line Replacement Planning and Design \$110,659.50 and \$6,918.00

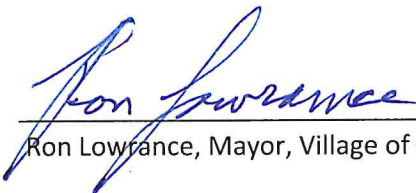
Trustee Schmitz moved to Approve Task Order 20-04 Dennis Engineering Mt Capitan Water Line Replacement Planning and Design \$110,659.50 and \$6,918.00. Trustee Johnson seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Johnson – yes, Trustee Kearns – yes

Item # 18 on the Agenda: Discussion/Action – Task Order 20-05 Dennis Engineering Water Shop Building Engineering and Design of Building \$70,600

Trustee Johnson moved to Approve Task Order 20-05 Dennis Engineering Water Shop Building Engineering and Design of Building \$70,600. Trustee Kearns seconded the motion. Roll call: Trustee Johnson– yes, Trustee Kearns – yes, Trustee Schmitz – yes


Adjournment

Mayor Lowrance Adjourned the meeting at 5:19 PM



Ron Lowrance, Mayor, Village of Capitan

Attest:



Laura McInnes, Village Clerk

SIGN IN SHEET

Regular Meeting

Village Hall via Telephone Conference

May 12th, 2020

4:30 PM

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