

Minutes
Regular Meeting
April 14th, 2020

The Village of Capitan Board of Trustees met in Regular session via Telephone Conference on Wednesday April 14th, 2020 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Pro Tem Johnson asked for a moment of silence and led the assembly in the Pledge of Allegiance.

Mayor Pro Tem Johnson called the meeting to order at 4:36 PM

Roll Call: Mayor Pro Tem Johnson – present, Trustee Lowrance – present, Trustee Schmitz – present, Trustee Kearns – present, Laura McInnes-Village Clerk, Megan Holm-Finance Officer and J. Leinneweber Administrative Assistant were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda

Trustee Lowrance moved to approve the agenda. Trustee Schmitz seconded the motion. Roll call: Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Mayor Pro Tem Johnson - yes.

Item #2 on the Agenda: Public Input (Agenda Items Only)

Jean Colton had a question regarding item #8 on the Agenda, she wanted to know which part of Main Rd it pertained to. Johnathan Lamay answered that it pertains to the parts of Main Rd. that have already been worked on.

Item #3 on the Agenda: Mayor and Trustee Comments

Trustee Kearns: Stated he appreciates Laura and her staff for the Packages. He appreciates Trustee Dana Johnson Chairing the meeting with so much going on, Covid-19 and with the resignation of Dennis Haskell as Mayor and the need for the four Trustees to appoint a new Mayor. He hopes the new Mayor will be one of the Village Trustees although he welcomes nominees from the community. He thinks Ron Lowrance would make a good Mayor considering the classes he has taken and seminars he has attended as Trustee. He also wanted to address the letter received from the Humane Society regarding calculation of the costs for the New Contract, Item #6 on the Agenda. More clarification would come when Item #6 was addressed during the meeting. *Trustee Schmitz:* Thinks Trustee Kearns made excellent comments and agreed with some. She thanked Laura and her Staff for the work done during this time and also wanted to comment on Item #5 on the agenda, she thinks Trustee Dana Johnson would make a good Mayor since she has been the Mayor Pro Tem and is currently acting in this capacity., *Trustee Lowrance:* no comments, *Mayor Pro Tem Johnson:* no comments.

Item #4 on the Agenda: Action/Consent Agenda

Trustee Schmitz moved to approve consent the agenda. Trustee Lowrance seconded the motion. Roll call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes, Mayor Pro Tem Johnson - yes

Item #5 on the Agenda: Discussion/Action – Replacement of Mayor

Trustee Kearns moved to nominate Trustee Ron Lowrance for Mayor, Trustee Lowrance seconded the motion. Roll Call: Trustee Kearns – yes, Trustee Lowrance – yes, Trustee Schmitz – no, Mayor Pro Tem Johnson – no.

Trustee Schmitz moved to nominate Mayor Pro Tem Dana Johnson, Mayor Pro Tem Johnson seconded the motion. Roll Call: Trustee Schmitz – yes, Mayor Pro Tem Johnson – yes, Trustee Kearns – no, Trustee Lowrance – no.

Item #6 on the Agenda: Discussion/Action - Renew Contract with Humane Society

Trustee Schmitz moved to Renew Contract with the Humane Society. Trustee Kearns seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Lowrance – yes, Mayor Pro Tem Johnson – yes.

Item #7 on the Agenda: Discussion/Action – Renew Contract with Mel Bee Design Studio for Website Maintenance

Trustee Kearns moved to Renew the Contract with Mel Bee Design Studio for Website Maintenance. Trustee Lowrance seconded the motion. Roll Call: Trustee Kearns – yes, Trustee Lowrance - yes, Mayor Pro Tem Johnson – yes, Trustee Schmitz – yes.

Item #8 on the Agenda: Discussion/Action Construction Contract Award (Sealing and Striping) Main Rd

Trustee Schmitz moved Construction Contract Award (Sealing and Striping) Main Rd. to Desert West Enterprises, LLC. Trustee Lowrance seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes, Mayor Pro Tem Johnson – yes.

Item #9 on the Agenda: Approval – Resolution 2020-09 – Request Time Extension NMDOT 7627 (914) Main Rd

Trustee Schmitz moved to Approve Resolution 2020-09 – Request Time Extension NMDOT 7627 (914) Main Rd. Trustee Kearns seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Kearns – yes, Trustee Lowrance – yes, Mayor Pro Tem Johnson - yes

Item # 10 on the Agenda: Approval – Of Water Advisory Board – Steven Osborn, Sam Townley, Gary Tregembo, Sherry Gowen and Wanda Schmidt to serve as Members of the Water Advisory Board

Trustee Lowrance moved to approve the Water Advisory Board– Steven Osborn, Sam Townley, Gary Tregembo, Sherry Gowen and Wanda Schmidt to serve as Members of the Water Advisory Board. Trustee Schmitz seconded the motion. Roll Call: Trustee Lowrance – yes, Trustee Schmitz – yes, Trustee Kearns – yes, Mayor Pro Tem Johnson – yes

Item # 11 on the Agenda: Approval – Naming Megan Holm as Secondary Signatory on All Capital Outlay Projects

Trustee Schmitz moved to approve Naming Megan Holm as Secondary Signatory on All Capital Outlay Projects. Mayor Pro Tem Johnson seconded the motion. Roll Call: Trustee Schmitz – yes, Mayor Pro Tem Johnson – yes, Trustee Kearns – yes, Trustee Lowrance – yes.

Item #12 on the Agenda: Discussion/Action – Quotes – Divers for Inspection of Water Storage Tanks

Trustee Jill Schmitz moved to award the contract for Divers for Inspection of Water Storage Tanks to C.W. Divers. Trustee Lowrance seconded the motion. Roll Call: Trustee Schmitz – yes, Trustee Lowrance – yes, Trustee Kearns – yes, Mayor Pro Tem Johnson – yes.

Adjournment

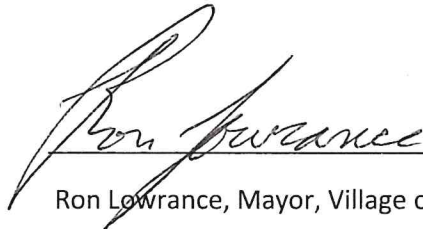
Trustee Schmitz moved to adjourn, Mayor Pro Tem Johnson seconded the motion. Mayor Pro Tem Johnson wanted to revisit Item #5 on the Agenda. Adjournment rescinded by Mayor Pro Tem Johnson

Revisit Item #5 on the Agenda: Discussion/Action – Replacement of Mayor

Trustee Kearns moved to nominate Trustee Ron Lowrance for Mayor, Trustee Schmitz seconded the motion. Roll Call: Trustee Kearns – yes, Trustee Schmitz – yes, Trustee Lowrance – yes, Mayor Pro Tem Johnson – yes.

Adjournment

Mayor Pro Tem Johnson Adjourned the meeting at 5:41



Ron Lowrance, Mayor, Village of Capitan

Attest:



Laura McInnes, Village Clerk

[illegible]