

**Minutes
Special Meeting
July 29, 2022**

The Village of Capitan Board of Trustees met in a Special Meeting on Friday, July 29, 2022 at the Village Hall in Capitan, New Mexico at 4:30 PM.

Mayor Lowrance called the meeting to order at 4:30 PM.

Roll Call: Mayor Lowrance – present, Trustee Kearns – present, Trustee Shearer – present, Trustee Fraley – present, Trustee Hair – present. Al Cavazos – Village Clerk, Donna Weekley – Administrative Assistant, and LeAnne Brasher – Finance Officer were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda.

Trustee Shearer made a motion to Approve the Agenda. Trustee Fraley seconded the motion.

Roll Call: All were in favor, the motion carried.

Item #2 on the Agenda: Public Input. (2 Minute Limit per Speaker).

There was no public input.

Item #3 on the Agenda: Mayor and Trustee Comments.

Trustee Hair finished the template for the quarterly reports the Council has asked the Dept. Heads to provide in an effort to alleviate public concerns.

Trustee Kearns asked about two letters the Mayor sent out. The Mayor explained a grant was coming up and that it would be on the August Agenda.

Mayor Lowrance asked how the meeting between Al Cavazos and Zach Cook went. Al said the meeting went well.

Item #4 on the Agenda: Discussion/Action – Approval of the Minutes – Regular Meeting – July 12, 2022

Trustee Fraley made a motion to Approve the Minutes. Trustee Hair seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: All were in favor, the motion carried.

Item #5 on the Agenda: Discussion/Action – Approve Resolution 2022-13 – 2022 Final Quarter Financial Report

Trustee Shearer made a motion to Approve Resolution 2022-13 – 2022 Final Quarter Financial Report. Trustee Fraley seconded the motion.

Discussion: Trustee Shearer asked if the budget changed a little. LeAnne Brasher confirmed it had and what to look at to find the final numbers for the new fiscal year. Trustee Shearer asked if adjustments were going to need to be made to the budget. LeAnne said there would have to be a few adjustments. Trustee Shearer asked how the audit was progressing. LeAnne said there are 6 issues the auditor has

**continued Item #5 on the Agenda: Discussion/Action – Approve Resolution 2022-13 – 2022 Final
Quarter Financial Report**

asked the Village to address. Al Cavazos said he is trying to schedule the auditor to return the last two weeks of August.

Roll Call: Trustee Shearer – yes, Trustee Kearns – yes, Trustee Fraley – yes, Trustee Hair - yes

ADJOURNMENT:

Trustee Shearer made a motion to Adjourn. Trustee Fraley seconded the motion.

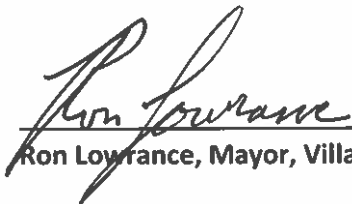
Roll Call: All were in favor, the motion carried.

Mayor Lowrance Adjourned the meeting at 6:44 PM.

Attest:



Al Cavazos, Village Clerk



Ron Lowrance, Mayor, Village of Capitán

**VILLAGE OF CAPITAN
SIGN IN SHEET
SPECIAL MEETING
JULY 29, 2022
4:30 PM**

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