

**Minutes
Water Advisory Board
August 15, 2023**

The Village of Capitan Water Advisory Board met in a Regular Meeting on Tuesday, August 15th, 2023 at the Village Hall in Capitan, New Mexico at 5:45 PM.

Gary Tregembo called the meeting to order at 5:45 PM.

Roll Call: Sherry Hair – Present, Samuel Townley – Present, Gary Tregembo – Present, Wanda Schmidt – Absent. The Mayor – Ron Lowrance, Clerk Al Cavazos and Deputy Clerk – Angela Autrey were also present.

Item #1 on the Agenda: Approval of the Agenda.

Sherry Hair made a motion to Approve the agenda. **Samuel Townley** seconded the motion.

Discussion: There was no discussion of this item.

Roll Call: Sherry Hair – Yes, Samuel Townley – Yes, Gary Tregembo – Yes, motion carried.

Item #2 on the Agenda Discussion/Action – Approval of the Minutes Regular Meeting January 17th, 2023.

Sherry Hair made a motion to Approve the agenda. **Samuel Townley** seconded the motion.

Discussion: Gary Tregembo double checked to see if the correction of the name (Greg Tregembo) in November's minutes were corrected. Corrections were made to (Gary Tregembo) on the November minutes.

Roll Call: Sherry Hair – Yes, Samuel Townley – Yes, Gary Tregembo – Yes, motion carried.

Item #3 on the Agenda Discussion/Action – Village of Capitan Land Development Application for Annexation – 8412 US Highway 380 Capitan NM 88316 – Kathleen McDonald.

Sherry Hair made a motion and seconded by **Samuel Townley** to postpone action on item #3 on the agenda to request for a water tap to Kathleen McDonald, 8412 US Hwy 380, Capitan NM 88316. Pending clarification of water usage in a request to be present at the next Water Board Meeting September 19th, at 5:45 pm. A certified letter with a return receipt requested, with present's requested.

Discussion:

Mr. Townley – It says on here, she wants 15,400 gallons a day.

Mr. Tregembo – I did some math.

Mrs. Hair – I know this was approved by the planning board, but...

Mayor Lowrance – That was for Annexation.

Mrs. Hair – For annexation. So, my concern is the amount of water she is asking for. I think we need clarification on that.

Mr. Tregembo – For a point of discussion, if you do 15,400 gallons a day for 365 days. That's 5,621,000 gallons for 365 days. At 326 thousand gallons in one-acre foot of water which covers an acre one foot deep, that would be 17.21-acre feet a year for 5.5 acres of land. With all due respect to the applicant, it said what they have on it now, but it doesn't say what they are going to do with it. But I have a concern for that much water.

Mr. Townley – Maybe she meant per month.

Mr. Tregembo – That's not what it says.

Mayor Lowrance – There are two options. Postpone until clarification, or you can deny it. Or pass it on to the Trustee's for their advice.

Mrs. Autrey – I wasn't able to get a hold of her.

Mr. Tregembo – Is there any other discussion?

Mrs. Hair – I would rather postpone, rather than deny. Is it possible to send a certified letter with a return receipt requested? I think that would be our best approach, then get a 30-day process, then if it's not delegated it will come before the board again. We can deny it at that time. I would like to have at least, that fairness extended to the applicant. Certified with return receipt requested, so that we can identify the letter had been received and on what date. So that it does not come back on the Village.

Mrs. Autrey – Do you want to request them to be at the next meeting or just an explanation.

Mrs. Hair – I think she would need to be here so that we can notate and ask questions.

Mrs. Autrey – Sure

Mrs. Hair – So, if we postpone it until the next Water Board Meeting, in process send out the letter, certified return receipt requested. Then if there is no response at that time, we've got choices we can do at that particular time. But we've granted the opportunity for the applicant to have their say.

Mr. Tregembo – Mrs. Hair has said, Postpone until the next Water Board Meeting.

Mrs. Hair – Correct

Mr. Tregembo – We had a motion by Mrs. Hair and seconded by Mr. Townley to postpone action on item #3 on the agenda to request for a water tap to Kathleen McDonald 8412 US Hwy 380 Capitan NM 88316. Pending clarification of water usage in a request to be present at the next Water Board Meeting September 19th, at 5:45 pm. A certified letter with a return receipt requested, with their present's requested.

Roll Call: Samuel Townley – Yes, Sherry Hair – Yes, Gary Tregembo – Yes, motion carried.

ADJOURNMENT:

Sherry Hair made a motion to Adjourn. **Samuel Townley** seconded the motion.

Discussion: No discussion

Roll Call: All were in favor, the Motion carried.

Gary Tregembo adjourned the meeting at 6:03 PM.

Capitan

Attest:



Water Advisory Board Secretary, Village of Capitan



Water Advisory Board Chairman, Village of

September 19, 2023
5:45 PM

[illegible]