

**Minutes
Planning Meeting
September 22nd, 2020**

The Village of Capitan Planning Board met in a Regular Meeting via Telephone Conference and in person on Tuesday, September 22nd, 2020 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Tracy Allred called the meeting to order at 5:32 PM.

Roll Call: Dan Bolin – present, Diane Riska – present, Tracy Allred – present, Pearl Tippin - present via telephone conference, Basilio Castaneda (J.R.) – not present, Stephanie Bason – Village Clerk, J. Leinneweber - Administrative Assistant and Ron Lowrance – Mayor, were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda.

Diane Riska moved Approval of the Agenda. Dan Bolin seconded the motion. All were in favor.

Item #2 on the Agenda: Approval of the Minutes – August 25th, 2020.

Dan Bolin moved Approval of the Minutes – August 25th, 2020. Tracy Allred seconded the motion. All were in favor

Item #3 on the Agenda: Discussion/Action – Application for Installation of Mobile/Manufactured Home at 111 Largo Rd – Clare Bruce and Teresa McElhinny.

The Advisory Board Members agreed that everything on the application looked in order. Tracy Allred moved to Recommend Approval - Application for Installation of Mobile/Manufactured Home at 111 Largo Rd – Clare Bruce and Teresa McElhinny. Diane Riska seconded the motion. All were in favor.

Item # 4 on the Agenda: Discussion/Action – Application for installation of Portable Side Lofted Barn at 214 W. Smokey Bear Blvd – Silvia and Robert Minnix


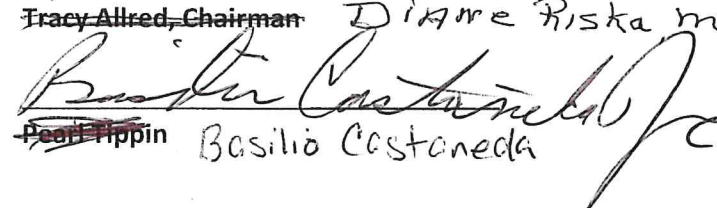
Pearl Tippin had concerns with several of the proposed RV covered parking spaces and other buildings on the Site Plan attached to the Application with regards to setbacks and distances from existing buildings. Tracy Allred voiced her concerns that the additional proposed RV spaces would require additional bath and shower facilities. Dan Bolin pointed out that the Application was only for the proposed building next to the double wide manufactured home and that the other proposed covered RV spaces and buildings showing on the Site Plan were not included in the application. Tracy Allred said she would not vote to Recommend for Approval of the Application unless the other proposed buildings that are not included in the Application but are on the Site Plan were removed from the Site Plan or they were added to the Application. She wasn't comfortable recommending approval on an application with a Site Plan that included proposed buildings that were not on the Application. Dan Bolin suggested they Recommend for Approval the Portable Side Lofted Barn contingent on the property owners providing a Site Plan with the changes that Tracy Allred was requesting prior to the next Trustee Meeting. Tracy Allred repeated she would not vote for Recommendation to Approve the Application prior to seeing the Site Plan corrected. Diane Riska and Pearl Tippin agreed with Tracy Allred.

Item # 4 on the Agenda: Discussion/Action – Application for installation of Portable Side Lofted Barn at 214 W. Smokey Bear Blvd – Silvia and Robert Minnix (continued)

Pearl Tippin noted that the distance between the Portable Side Lofted Barn and the Double Wide was not indicated on the site plan and thought that should be included as well. Tracy Allred brought up the recent Replat of the property that includes the transfer of land from the Shearers to the Minnix' and would like to see the Site Plan include the Replat. In addition, Tracy observed that when the ordinances were adopted this property would have been Grandfathered in "as is" under the previous owners and that a review of the ordinances would be in order to determine the responsibility if any, of the new owners to bring the property up to code. The Members of the Planning Advisory Board agreed to Postpone Approval – Application for Installation of Portable Side Lofted Barn at 214 W. Smokey Bear Blvd – Silvia and Robert Minnix until the next Planning Meeting. They would like the owners to bring back the Application with the requested changes to either the Application or the Site Plan and to include the Replat of the land transferred by the Shearers. The Board requested that a letter be sent to the owners requesting that they either have the surveyor remove the proposed buildings not included in the Application or that the owners add the other proposed buildings and covered RV parking to the Application. The Board wants the distances between the buildings noted on the Site Plan as well as the additional property that was transferred by the Shearers.

Adjournment

Tracy Allred adjourned the meeting at 5:54 PM


~~Tracy Allred, Chairman~~ Diane Riska, member

~~Pearl Tippin~~ Basilio Castaneda

In Person and Via Telephone Conference

[illegible]