

**Minutes
Planning Meeting
August 24th, 2021**

The Village of Capitan Planning Board met in a Regular Meeting on Tuesday, August 24th, 2021 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Dan Bolin called the meeting to order at 5:37 PM.

Roll Call: Tracy Allred – not present, Diane Riska – present, Dan Bolin – present, Basilio Castaneda (J.R.) – present. Angela Autry Court Clerk/Human Resources Clerk and J. Leinneweber – Administrative Assistant were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda.

J.R. Castaneda made a motion to Approve the Agenda. Dan Bolin seconded the motion. All were in favor, motion carried.

Item #2 on the Agenda: Approval of the Minutes – July 27th, 2021.

Dan Bolin made a motion to Approve the Minutes – July 27th, 2021. J.R. Castaneda seconded the motion. All were in favor, motion carried.

Item #3 on the Agenda: Discussion/Action – Approve Recommendation of Application for a Metal Building at 123 Bancroft Rd – Terry Mullins

Dan Bolin made a motion to Approve Recommendation of Application for a Metal Building at 123 Bancroft Rd – Terry Mullins. Diane Riska seconded the motion.

Discussion: The Board discussed that there wasn't any information in the application of whether the property is in a flood zone or not. It was determined that the Board had knowledge of the area and that the property was not in a flood zone. The Board decided to move forward with a vote.

Roll Call: Diane Riska – yes, Dan Bolin – yes, J.R. Castaneda – yes.

Item #4 on the Agenda: Discussion/Action – Approve Recommendation of Application for a Portable Building at 108 W. Deer Trail – Renita Trujillo

Dan Bolin made a motion to Approve Recommendation of Application for a Portable Building at 108 W. Deer Trail – Renita Trujillo. J.R. Castaneda seconded the motion.

Discussion: After the Boards review of the application they noticed that instead of a Warranty Deed or Purchase Agreement the application was submitted with the County Tax Bill for the property. The Board observed that the tax bill is a County Record and this would be sufficient to proceed with a vote.

Roll Call: Diane Riska – yes, Dan Bolin – yes, J.R. Castaneda – yes

Adjournment:

Diane Riska Adjourned the meeting at 5:48 PM


Tracy Allred, Chairman



VILLAGE OF CAPITAN
SIGN IN SHEET
Planning Meeting
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5:30 PM

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