

**Minutes  
Planning Meeting  
June 22<sup>nd</sup>, 2021**

The Village of Capitan Planning Board met in a Regular Meeting on Tuesday, June 22<sup>nd</sup>, 2021 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Dan Bolin called the meeting to order at 5:39 PM.

**Roll Call:** Dan Bolin – present, Diane Riska – present, Basilio Castaneda (J.R.) – present, Tracy Allred – not present. Stephanie Bason – Village Clerk, J. Leinneweber – Administrative Assistant and Steve Osborn were also present. A list of others in attendance is attached.

**Item #1 on the Agenda: Approval of the Agenda.**

Dan Bolin made a motion to Approve the Agenda. J.R. Castaneda seconded the motion. All were in favor, motion carried.

**Item #2 on the Agenda: Approval of the Minutes – May 25<sup>th</sup>, 2021.**

Dan Bolin made a motion to Approve the Minutes – May 25<sup>th</sup>, 2021. J.R. Castaneda seconded the motion. All were in favor, motion carried.

**Item #3 on the Agenda: Discussion/Action – Approve Recommendation of Application for Addition Covered Carport/RV and Deck at 115 Loadstar Lane – Jeffery, Diana & Tommy Farmer.**

The Board discussed the absence of a professionally prepared Site Plan and Proof of Ownership from the Application. Diane Riska made a motion to Approve Recommendation of Application for Addition Covered Carport/RV and Deck at 115 Loadstar Lane – Jeffery, Diana & Tommy Farmer on the condition that the applicants provide a professionally prepared Site Plan and Proof of Ownership. Dan Bolin seconded the motion.

**Roll Call:** Dan Bolin – yes, Diane Riska – yes, J.R. Castaneda - yes

**Item #4 on the Agenda: Discussion/Action – Approve Recommendation of Application for New Construction Church Building at 455 W. 5<sup>th</sup> Street – Beverly Sills.**

The Board discussed the need for a professionally prepared Site Plan, that the proposed placement of the Church Building crosses property lines which is counter to the Village's Ordinance and will need a Re-plat or a Lot Line Adjustment to make the two properties into one lot or place the Church Building on just one of the lots and, an Improvement Location Report showing the State's setbacks and easements since the properties are on a State Highway, State Hwy 48. Dan Bolin advised the applicant what will be needed for the Board's review prior to the Board's recommendation of approval. The Board advised the applicant to resubmit her application with the additional required documents at the next Planning Board Meeting. Dan Bolin made a motion to Deny Approval of Recommendation of Application for New Construction Church Building at 455 W. 5<sup>th</sup> Street – Beverly Sills. J.R. Castaneda seconded the motion.

**Roll Call:** Dan Bolin - yes, J.R. Castaneda – yes, Diane Riska – yes.

**Item #5 on the Agenda: Discussion/Action – Approve Recommendation of Application for a Barn at 226 Hailstorm Rd – Fernando Salcedo & Ida Montes-Salcedo.**

Dan Bolin made a motion to Approve Recommendation of Application for a Barn at 226 Hailstorm Rd – Fernando Salcedo & Ida Montes-Salcedo. J.R. Castaneda seconded the motion.

**Roll Call:** Dan Bolin – yes, Diane Riska – yes, J.R. Castaneda - yes

**Item #6 on the Agenda: Discussion/Action – Recommend Approval for Extra-Territorial Water Service at TR 123A Zia Dr. – Susan M Broaddus.**

Diane Riska made the observation that Item #'s 6,7,8 and 9 have to do with Extra-Territorial Water Services. She said she had discussed this earlier with Steve Osborn who advised her that the Water Board would be meeting prior to the Planning Board Meeting to review and approve or deny recommendation of the applications. Steve advised the Planning Board that the Water Board had Recommended Approval of all 4 of the applications. He advised the Board that the Water Board had approved this application as a Commercial water tap. Steve explained that it is common for an applicant to request a water tap but not a water meter for various reasons. The applicant may want water to the property for resale reasons or the applicant may want water to the property but they do not intend to live there yet so will not be actually needing water at this time. He advised the Board that once the Water Meter is installed the Village starts charging for Water Service. Steve also advised the Board that all applicants will have to pay for any additional line required to connect their tap to the Village's water main line.

Dan Bolin made a motion to Recommend Approval for Extra-Territorial Water Service at TR 123A Zia Dr. – Susan M Broaddus as specified by the conditions of the Water Advisory Board. J. R. Castaneda seconded the motion.

**Roll Call:** Dan Bolin – yes, Diane Riska – yes, J.R. Castaneda - yes

**Item #7 on the Agenda: Discussion/Action – Recommend Approval for Extra-Territorial Water Service at 266 Antelope Circle – Dale A. & Dorothy S. Woods.**

Dan Bolin made a motion to Recommend Approval for Extra-Territorial Water Service at 266 Antelope Circle – Dale A. & Dorothy S. Woods as specified by the conditions of the Water Advisory Board. Diana Riska seconded the motion.

**Roll Call:** Dan Bolin – yes, Diane Riska – yes, J.R. Castaneda - yes

**Item #8 on the Agenda: Discussion/Action – Recommend Approval for Extra-Territorial Water Service at 116 Sims – Trevor L. & Davida E. Cox.**

Dan Bolin made a motion to Recommend Approval for Extra-Territorial Water Service at 116 Sims – Trevor L. & Davida E. Cox as specified by the conditions of the Water Advisory Board. Diane Riska seconded the motion.

**Roll Call:** Dan Bolin – yes, Diane Riska – yes, J.R. Castaneda - yes

**Item #9 on the Agenda: Discussion/Action – Recommend Approval for Extra-Territorial Water Service at 168 Bancroft – Trevor L. & Davida E. Cox.**

Dan Bolin made a motion to Recommend Approval for Extra-Territorial Water Service at 168 Bancroft – Trevor L. & Davida E. Cox as specified by the conditions of the Water Advisory Board. J.R. Castaneda seconded the motion.

**Roll Call:** Dan Bolin – yes, Diane Riska – yes, J.R. Castaneda - yes

**Adjournment:**

Diane Riska Adjourned the meeting at 6:10 PM

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~~Tracy Alfred, Chairman~~

*Dan Bolin*

*J.R. Castaneda*

# VILLAGE OF CAPITAN

# SIGN IN SHEET

## Planning Meeting

**June 22<sup>nd</sup>, 2021**

5:30 PM

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