

**Minutes
Planning Meeting
January 26,2021**

The Village of Capitan Planning Board met in a Regular Meeting via Telephone Conference and in person on Tuesday, January 26th, 2021 at the Village Hall in Capitan, New Mexico at 5:30 PM.

Pearl Tippin called the meeting to order at 5:31 PM.

Roll Call: Basilio Castaneda (J.R.) – present, Dan Bolin – present via Telephone Conference, Pearl Tippin – present via Telephone Conference, Diane Riska – not present, Tracy Allred – not present. Stephanie Bason – Village Clerk, J. Leinneweber - Administrative Assistant, Angela Autry – Administrative Floater and Mayor Ron Lowrance were also present. A list of others in attendance is attached.

Item #1 on the Agenda: Approval of the Agenda.

Dan Bolin made a motion to Approve the Agenda. J.R. seconded the motion. All were in favor.

Item #2 on the Agenda: Approval of the Minutes – December 22nd, 2020

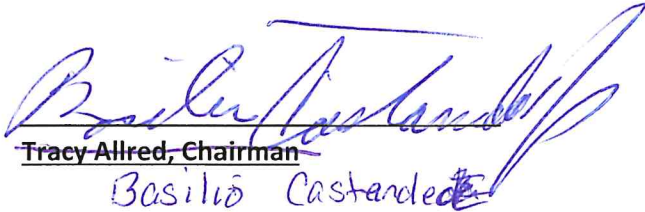
Dan Bolin made a motion to Approve the Minutes – December 22nd, 2020. J.R. seconded the motion. All were in favor.

Item #3 on the Agenda: Discussion/Action – Application for Permit for a Portable Building and 4 Covered RV Parking Spaces @ 214 W. Smokey Bear Blvd. – Silvia & Robert Minnix.

Discussion: Pearl was concerned that in the Description of Work section on the Building Application, “Portable Buildings” was not a pre-printed choice for the applicants and had brought this to J.’s attention since the Village is receiving more applications for portable buildings. Pearl pointed out that the Minnix’ had marked “Mobile/Manufactured Home” on their application but they did write in “Portable Building to be placed....RV parking covered total 4” down further on the application. J. informed the Board that she has made the appropriate changes to the Building Application for future applicants and that Mr. Minnix has added the correct Description of Work, Portable Building plus 4 Covered RV Parking Spaces in the correct section of the Application. Pearl was good with the amendment to the Building Permit Application and that Mr. Minnix had amended his Application. J.R. made a motion to Approve for Recommendation Application for Permit for a Portable Building and 4 Covered RV Parking Spaces @ 214 W. Smokey Bear Blvd. – Silvia & Robert Minnix. Dan Bolin seconded the motion. All were in favor

Adjournment

Pearl Tippin Adjourned the meeting at 5:40 PM


Tracy Allred, Chairman
Basilio Castaneda


Pearl Tippin
Pearl Tippin

5:30 PM

[illegible]